



Graduate Program in Engineering Recommendation Form

To the Student

The student applicant must complete this section of the form before giving it to the individual completing the recommendation.

Under the Family Education Rights and Privacy Act of 1974, students are entitled to review their records, including letters of recommendation. However, those writing the recommendations and those assessing recommendations may attach more significance to them if it is known that the recommendations will remain confidential. It is your option to waive your right of access to these recommendations or to decline to do so. Please mark your choice below and sign the form before forwarding it to the individual you have selected to write your recommendation.

I do _____ do not _____ waive my right to review this recommendation.

Applicant Name

Applicant Signature

Date

Name of Reference _____ Title _____

Institution/Affiliation _____ Phone# _____

Address _____ Email _____

May we have permission to contact you for further information about the applicant? YES NO

Reference Signature

Date

How long have you known the applicant? _____

In what context/setting have you known the applicant? _____

Please rate the applicant's potential in the following areas.

Area	Poor	Fair	Good	Excellent	Do Not Know
Learning					
Teaching					
Research					
Work in applied Settings					
Teamwork					
Other Please specify:					

Please rate the applicant in the following areas

Characteristic	Lower 50%	Upper 50%	Upper 25%	Upper 10%	Upper 5%	No Basis to Judge
Academic Ability						
General Engineering Knowledge						
Scientific Skepticism						
Oral Expression						
Written Expression						
Emotional Maturity						
Flexibility						
Desire to Achieve						
Independence/Initiative						
Professional Commitment						
Tolerance for Ambiguity						
Time Management						
Work Ethic						
Creativity						

Potential for Success						
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Please respond to the following statements about the applicant. As YES, NO, or Do Not Know

The applicant exhibits ethical behavior.	YES	NO	DNK
The applicant demonstrated ability to work well with others.	YES	NO	DNK
The applicant is concerned about the quality of their work.	YES	NO	DNK
The applicant takes corrective feedback well.	YES	NO	DNK

Do you have any other information you believe we should take into account in considering this applicant? (You may attach a letter if you wish.)

I endorse this applicants request for admission to the engineering graduate program.

_____ Highly, with enthusiasm and without reservations.

_____ Fully recommended

_____ Recommend with some reservations

_____ Not recommended

**Please email letters to:
Krisha Perkins
ECS@wtamu.edu**

If unable to send an electronic version, please submit to:

Engineering Graduate Program
School of Engineering, Computer Science, and
Mathematics
West Texas A&M University
WTAMU Box 60767
Canyon, TX 79016-0001